



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 23-0002202

Payment Terms: N/A    Freight Terms: N/A    Ship Via: N/A    PCC: E    Date: 01/12/23    PO Method: DG    Dispatch: Dispatch Via Print    Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: AT SERVICES LLC  
405 DUNKELD DR  
BRIARCLIFF TX 78669-2150  
United States

Ship To: Texas Workforce Commission  
101 E 15TH ST  
RM 109  
AUSTIN TX 78778-0001  
United States

Vendor ID: 1452444487

Purchaser: Vaughn M Vogler  
Phone: (737) 279-3240  
Fax:  
Email: michael.vogler@twc.texas.gov

Bill To: APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

TWC Prefers Electronic Submission

**PO Information:**

Delegated Purchase \$10,000 or Less

TWC POC  
Wayne Weber  
fom.pos@twc.texas.gov  
wayne.weber@twc.texas.gov

Ref Proposal #202302

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

01/12/2023



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 Business Unit # 320AD  
 Purchase Order # 23-0002202

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	CCRC Server Room Fan Coil Unit provide labor and materials to install 1- Magic Aire, 600 cfm, cooling only vertical fan coil unit to condition the Server Room located in the Break Room by performing the following Scope of Services.	910/36	1.0000	LOT	\$9,197.00000	\$9,197.00	02/08/2023
						<b>Schedule Total</b>	\$9,197.00
<b>ReqID:</b> 0000040707							
<ol style="list-style-type: none"> <li>1. Order the new Magic Aire fan coil unit from supplier. Allow 9-10 weeks delivery from order date.</li> <li>2. Schedule installation of system with CCRC management.</li> <li>3. Set new fan coil unit in corner of room as discussed on raised platform.</li> <li>4. Provide inch, insulated copper pipe from fan coil to mechanical room as discussed. The pipe connecting fittings will be pro-press fittings. Insulation to be arma-flex type insulation. Piping to be supported with strut, clevis hangers and all-thread rod.</li> <li>5. Install CCRC control valve to connect to building automation system. Coordinate with controls contractor.</li> <li>6. Leak test piping with dry nitrogen.</li> <li>7. Provide and install a condensate pump with discharge line piped to floor drain in mechanical room.</li> <li>8. Provide and install a 3-speed control switch to control blower motor.</li> <li>9. Provide install a sheet metal supply duct fitting with air register.</li> <li>10. Provide electrical sub-contractor to install a 120 volt circuit to fan coil unit.</li> <li>11. Start-up the new system and check operation of system.</li> </ol>							
						<b>Item Total for Line # 1</b>	\$9,197.00

**Total PO Amount** \$9,197.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Babley, CTCD, CTCM*  
Sonya Babley, CTCD, CTCM **01/12/2023**