

ADJUSTMENT REPORT

<p>1. TWC Account number: <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/></p> <p>2. Employer's Name and Address:</p>	<p>PURPOSE: This report shall be used to correct amounts of total and/or taxable wages previously reported on Employer's Quarterly Report, Form C-3. A separate report is required for EACH calendar quarter adjusted.</p> <p>Individuals may receive, review, and correct information that TWC collects about the individual by emailing to: <u>open.records@twc.state.tx.us</u> or writing to:</p> <p>TWC Open Records 101 East 15th St Rm. 266 Austin, TX 78778-0001</p>	<p>For TWC Use Only:</p> <p>Result of Audit? <input type="checkbox"/> Yes / <input type="checkbox"/> No Column A Verified? <input type="checkbox"/> Yes / <input type="checkbox"/> No</p> <p><input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Mo. Day Year Postmark Date</p> <p>Dollars Cents <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Amount Received AE # Inits.</p> <p>Wages List Adjustment <input type="checkbox"/> Keyed by WRCE <input type="checkbox"/> Keyed by B-27 <input type="checkbox"/> Attached <input type="checkbox"/> Not Attached <input type="checkbox"/> Not Required</p>
<p>3. Adjustment for the Quarter Ended: <input type="text"/> <input type="text"/> Month Day Year</p>		

Please note: Lines 4 and 5 must be completed for columns A, B and C, even if no changes are made for one of the items. (If no change for an item, please enter the same figure in columns A and B, and show \$0.00 for column C.)

ITEMS	A Amounts as Originally Reported on Form C-3 (or previously adjusted on Form C-5) for this quarter: Dollars . Cents	B Correct Amounts Dollars . Cents	C Difference Over Reported or Under Reported [Column A - Column B]
4. Total Wages Paid	<input type="text"/>	<input type="text"/>	\$
5. Net Taxable Wages	<input type="text"/>	<input type="text"/>	\$
6. Tax Contribution	at % \$	at % \$	at % \$
7. Interest – If item 6C (Tax Contribution Difference) indicates additional tax due for this quarter, compute interest at 1.5% of the additional tax due for each month after which the original payment became due.			\$
8. Penalty – If the original Employers Quarterly Report (Form C-3) was submitted more than 15 days late for this quarter, and the taxable wages have changed (as shown in item 5C), calculate the difference in penalty amount due.			\$
9. Total for this Quarter	<input type="checkbox"/> Underpayment: Attach remittance for the additional amount due. <input type="checkbox"/> Overpayment: Amount will be reflected on your next tax report and can be used to offset future liabilities.		\$

IMPORTANT: This section must be completed for each form submitted

Indicate reason for adjustment:

If amounts reported on Form C-4 for any individual employee(s) are affected by the adjustment for this quarter, attach a **Wages List Adjustment Schedule (Form C-7)**, showing adjustment of the total wages reported for each affected employee.

Form C-7:

Submitted Not Submitted

I certify that all information in this Adjustment Report is true and correct:

Signature: _____

Phone: ()

Print Name:

Title:

Date:

(Owner, Officer, Partner, etc.)