TEXAS WORKFORCE COMMISSION LETTER

To: Local Workforce Development Board Executive Directors
   Adult Education and Literacy Fiscal Agents
   Adult Education and Literacy Grantees
   Commission Executive Offices
   Integrated Service Area Managers

From: Courtney Arbour, Director, Workforce Development Division

Subject: Fiscal Year 2019/Program Year 2018 Planning Estimates

PURPOSE:
To provide Local Workforce Development Boards (Boards), and Adult Education and Literacy (AEL) fiscal agents and grantees (AEL entities) with Fiscal Year 2019 (FY’19)/Program Year 2018 (PY’18) local workforce development area (workforce area) planning estimates for the following:

- For Boards:
  - Child Care
  - Choices
  - Wagner-Peyser Employment Service
  - Supplemental Nutrition Assistance Program Employment and Training
  - Workforce Innovation and Opportunity Act (WIOA) Title I adult, dislocated worker, and youth programs
  - WIOA Rapid Response

- For AEL entities:
  - Planning estimates for WIOA Title II funds
  - Estimates of additional funding for professional development

RESCISSIONS:
None

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BACKGROUND:
The Texas Workforce Commission (TWC) developed the planning estimates listed above based on the following:

- On March 23, 2018, the US Department of Labor Employment and Training Administration (DOLETA) issued Training and Employment Guidance Letter 13-17, entitled “Planning Estimate for Workforce Innovation and Opportunity Act (WIOA) Youth, Adult, Dislocated Worker Program Allotments for Program Year (PY) 2018,” which is available at https://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=5995. Estimated allotments are for planning purposes only. DOLETA will provide actual allotment levels for WIOA Title I adult, dislocated worker, and youth programs for PY’18 later.
- TWC developed planning estimates for other programs based on funding levels for the previous year.
- In all cases, TWC updated data factors, where available.

On April 24, 2018, TWC’s three-member Commission (Commission) approved workforce area planning estimates for the programs listed above. The Commission-approved planning estimates are available under Annual Allocations at http://www.twc.state.tx.us/agency/texas-workforce-commission-financial-grant-information.

PROCEDURES:

No Local Flexibility (NLF): This rating indicates that Boards and AEL entities must comply with the federal and state laws, rules, policies, and required procedures set forth in this WD Letter and have no local flexibility in determining whether and/or how to comply. All information with an NLF rating is indicated by “must” or “shall.”

Local Flexibility (LF): This rating indicates that Boards and AEL entities have local flexibility in determining whether and/or how to implement guidance or recommended practices set forth in this WD Letter. All information with an LF rating is indicated by “may” or “recommend.”

NLF: Boards and AEL entities must use the FY’19/PY’18 planning estimates to assist in planning workforce services until the Commission approves FY’19/PY’18 allocations.

INQUIRIES:
Send inquiries regarding this WD Letter to Fiscal.TA@twc.state.tx.us.

REFERENCES:
Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, as amended
US Department of Labor Employment and Training Administration Training and Employment Guidance Letter 13-17, issued March 23, 2018, and entitled “Planning Estimate for Workforce Innovation and Opportunity Act (WIOA) Youth, Adult, and Dislocated Worker Program Allotments for Planning Year (PY) 2018”
Texas Labor Code §302.062, Block Grants to Local Workforce Development Areas
Texas Labor Code, Chapter 315, Adult Education and Literacy Programs
Texas Workforce Commission General Administration Rules: 40 TAC Chapter 800, Subchapter B Allocations