

Texas Workforce Commission Training and Development Department

Training Schedule

Our classes can be reserved for a specific group if the number of participants meets the required minimum. For reservations or assistance, please contact us by email at training.development@twc.texas.gov or by phone at 512-463-3029.

Note: These are virtual trainings; information on how to join the trainings will be emailed to all participants prior to the training.

July 28, 2022

10:00 – 3:00

August 25, 2022

10:00 – 3:00

**Workforce 101: An Introduction to Texas
Workforce Solutions (PWF101)**

Training Length: 4 hours

Audience: TWC, Board, and Workforce Solutions
Office staff

Location: TEAMS — Virtual Training

Cost: \$74

August 3, 2022

10:00 – 3:00

August 4, 2022

10:00 – 3:00

**Emotional Intelligence: Making Better
Connections (MDPEIC)**

Training Length: 4 hours

Audience: All staff

Location: ZOOM — Virtual Training

Cost: \$36

August 4, 2022

10:00 – 3:00

Writing Effective Email (MDPWEM)

Training Length: 4 hours

Audience: All staff

Location: ZOOM — Virtual Training

Cost: \$36

August 11, 2022

10:00 – 3:00

Microsoft: PowerPoint Basics (PPT16)

Training Length: 4 hours

Audience: All staff

Location: TEAMS — Virtual Training

Cost: \$74

August 16 - 17, 2022

10:00 – 2:30

(Day 1 and Day 2)

The Emotionally Intelligent Manager (YMG025)

Training Length: 7 hours

Audience: Supervisors and managers

Location: Zoom — Virtual Training

Cost: \$57

August 23, 2022

10:00 – 3:00

Coaching (MDPCCH)

Training Length: 4 hours

Audience: All staff

Location: ZOOM — Virtual Training

Cost: \$36

August 24 - 25, 2022

10:00 – 2:30

(Day 1)

10:00 – 3:00

(Day 2)

Insights Into Personal Effectiveness (MDPIPE)

Training Length: 7.5 hours

Audience: All staff

Location: Zoom — Virtual Training

Cost: \$150 (includes \$89 evaluator fee)

August 25 - 26, 2022

10:00 – 2:30

(Day 1-2)

Skills for the Occasional Trainer (MDPSOT)

Training Length: 7 hours

Audience: All staff

Location: Zoom — Virtual Training

Cost: \$57

August 31, 2022

10:00 – 3:00

**Resilience: Learning To Thrive in Difficult Times
(MDPRES)**

Training Length: 4 hours

Audience: All staff

Location: ZOOM – Virtual Training

Cost: \$36
