



JET GRANT FAQ



All answers are accurate as of January 31, 2022. Please thoroughly read the most current JET Grant RFA, including the Solicitation, Application and Attachments to ensure there have been no changes to the grant requirements, rules, or parameters.

- Q: Who is eligible for a JET grant?**
A: Texas public junior, state, and technical colleges; a Texas independent school district (ISD) or open-enrollment charter school which has entered into a partnership with a Texas public junior, state, or technical college; and the Windham School District.
- Q: What will a JET grant pay for?**
A: JET grant funds will pay for: the purchase and installation of equipment necessary for the development of Career and Technical Education (CTE) course(s) or Program(s) that leads to a license, certificate, or post-secondary degree in an Eligible Occupation.
Note: For a detailed explanation of allowable costs for this grant, please refer to the budget workbook and click on the “Allowable Costs” tab.
- Q: What will a JET grant NOT pay for?**
A: There are items the JET grants will not pay for such as consumables or repairs to current equipment, for example.
Note: For a detailed explanation of unallowable costs for this grant, please refer to the budget workbook and click on the “Unallowable Costs” tab.
- Q: Can an individual apply for this grant or is this a program only available to entities?**
A: Individuals cannot apply. This grant is meant for Texas public junior, state, and technical colleges; a Texas ISD or open-enrollment charter school which has entered into a partnership with a Texas public junior, state, or technical college; and the Windham School District.
- Q: Are salaries included in the allowable costs?**
A: The grant is for equipment only.
- Q: What are acquisition costs?**
A: In short, costs necessary to ready the equipment for its intended use
Note: For the definition of acquisition costs for this grant, please refer to the “Definitions” section of the Solicitation
- Q: What are ancillary charges?**
A: Ancillary charges refer to costs such as freight, sales tax, protective in-transit insurance, assurance type warranties, installation, and other normal or necessary costs required to place the equipment in its intended location and use. For this program, it does not include extended warranties or maintenance agreements.
Note: For the definition of ancillary costs for this grant, please refer to the “Definitions” section of the Solicitation.



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- 8. Q: How does the TWC define the term “Career Pathways?”**

A: The local workforce development board with representatives of secondary and postsecondary education programs, shall lead efforts in the local area to develop and implement career pathways within the local area by aligning the employment, training, education, and supportive services that are needed by adults and youth, particularly individuals with barriers to employment.

Note: TWC uses the definition for career pathways as defined by the Workforce Innovation and Opportunity Act (WIOA). Click [here](#) to see a PDF of the Public Law document which includes a definition for the term on page 6 of the document in Section 3(7).
- 9. Q: How do I find out which targeted occupations are in my region?**

A: Your local workforce development board can provide you with a list of targeted occupations for your workforce area. To find your local workforce office, click [here](#).
- 10. Q: Do we use the list of high-demand occupations for the state or our geographical area?**

A: You will use the High-Demand or Targeted Occupations lists from your local workforce development board to determine acceptable occupation codes.
- 11. Q: Why would wage data be unavailable for a particular occupation? Would that make that occupation ineligible for the grant?**

A: Depending how many individuals are employed in that occupation or the number of employers who hire for that occupation in an area, there may not be a high enough number of representation to secure anonymity. In those cases, the data could be suppressed to protect the personal information of individuals or companies. If you are located in a region without wage information, you can use the state-level wage information on your application.
- 12. Q: How can we determine which workforce board we are assigned to?**

A: Click [here](#) for a directory to find your workforce offices by zip code. Click [here](#) to see a map which shows the crosswalk between education and workforce regions across the state.
- 13. Q: Many people in our community commute for work to other local workforce development board areas, can we include the data for those regions in our application as well?**

A: You must use only the data for the county in which the purchased equipment will reside.
- 14. Q: Does the application require the program be a new CTE program to be eligible?**

A: JET grants can be used to support CTE programs which are brand new, but also those that are expanding to serve more students or occupations.



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- 15. Q: Does the application need to be connected to a for-credit program, or can it be a non-credit program offering training?**

A: The program must lead to a license, certificate, or post-secondary degree in an eligible occupation. A credit versus non-credit program is not specified in the application.
- 16. Q: How much can we ask for in an application?**

A: Currently, Institutes of Higher Education (IHE) applications can request funds in the range of \$40,000-\$350,000 per application. Texas ISDs, open-enrollment charter schools, and the Windham School district can request funds in the range of \$40,000-\$750,000 per application.
- 17. Q: Can my school apply for more than one JET grant?**

A: IHE applicants are eligible to submit two (2) JET applications during this 2022 Application Cycle. Texas ISDs, open-enrollment charter schools, and the Windham School District are eligible to submit three (3) JET applications during the same timeframe.
- 18. Q: Are IHEs required to partner with a Texas ISD or open enrollment charter school for their applications?**

A: No.
- 19. Q: Are Texas ISDs and open enrollment charter schools required to partner with an IHE for their applications?**

A: Yes, all Texas ISDs and open-enrollment charter school applicants must provide proof of partnership with an IHE. The Windham School District is not required to partner with an IHE.
- 20. Q: Please elaborate on Texas ISD and open enrollment charter schools partnerships with IHEs for the JET grant.**

A: All Texas ISDs and open-enrollment charter schools are required to partner with a public junior, state, or technical college on their application. Both entities must work in support to provide pathways into the occupation for program participants.
- 21. Q: Can one college partner with multiple Texas ISDs or charter schools if the ISD or charter school is the lead applicant?**

A: Yes.



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22. **Q: Can a junior college apply for an eligible high-demand occupation and also be partnered with a Texas ISD or open enrollment charter school that is applying for the same high-demand occupation?**
A: Yes.
23. **Q: Is there anything that can automatically disqualify my grant application?**
A: Applications which are submitted unsigned, outside the allowable parameters of the funding limitations, have no verification of partnerships when required, or include ineligible applicants or partners are automatically disqualified.
24. **Q: Are letters of support from employers/industry encouraged for an application?**
A: Yes. Each applicant can include up to five (5) letters with their application, which adds points to an applicant's program evaluation. Specifically, letters of support by employers receive five (5) points per letter, for a maximum of twenty-five (25) points.
25. **Q: What if my unduplicated student number will be low because the program is in a small school?**
A: There is a scoring range for unduplicated students as part of the evaluation criteria listed in the RFA. There are checks and balances built into the application to ensure there are no advantages provided to any applicant based on the size or type of school.
26. **Q: How is the wage impact number determined?**
A: Wage impact is determined by the difference of Workforce Development Area occupational entry wage as determined by the [Occupational Employment & Wage Statistics Program](#) minus the 10th percentile high school wage for the applicable county area. The difference is then multiplied by the number of unduplicated students expected to participate in the program.
27. **Q: Do JET grants require a cash match, if so can you explain that requirement?**
A: Yes. A 5% match is required for all JET awards. To count, cash matching funds must be expended on the equipment approved under the contract and must be for the same CTE program for which the grant funds are provided. Therefore, grantees pay the 5% contribution directly to the vendor from whom the approved equipment is purchased. The grantee is required to keep the match documentation for a period of seven (7) years after closeout for audit purposes.
28. **Q: May a Texas ISD or open enrollment charter school partner choose a community college site as the primary location for any equipment purchased with JET grant funds?**
A: Yes, an eligible applicant that is a Texas ISD or charter school may choose the primary location.



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29. **Q: Can one applicant apply for a grant with the same Standard Occupation Classification (SOC) on two campuses so that the equipment purchased with the grant funds will be housed on both campuses?**
A: Yes. As long as those campuses are for the same applicant and in the same county.
30. **Q: We have one high school in our district. Can we submit one application for welding and one application for animal science?**
A: Yes, provided the occupation the application is connected to is on your local workforce development board area Targeted Occupations list and each application includes a different occupation code. A school district or open-enrollment charter school can submit up to three (3) applications for the same campus.
31. **Q: What does the 50-point threshold mean?**
A: The total score of the application you submit must reach a minimum of 50 points to be considered for a grant.
32. **Q: Does this maximum number of grants submitted include past applications submitted or is this criterion relevant to the current application only?**
A: Past applications have not been counted against an open submission. The criterion regarding the maximum number of application submissions is specifically for the 2022 Application Cycle or current RFA.
33. **Q: Do you already have to have received a Jobs in Education grant to be eligible for another JET grant?**
A: No
34. **Q: Will construction or modifications to facilities be covered for this JET grant?**
A: These costs are not allowable unless they are necessary to the operation of equipment required under this RFA for its intended purposes.
Note: For a detailed explanation of unallowable costs for this grant, please refer to the budget workbook and click on the “Unallowable Costs” tab.
35. **Q: Will the minimum cost of a piece of equipment still be \$5000? What about accessories for said piece of equipment?**
A: Modifications, attachments, accessories, or auxiliary apparatus necessary to make the equipment usable for the purpose for which it is required fall into the definition of acquisition cost. Accessories that are not necessary to make the equipment usable for the purpose for which it is acquired are not covered by this program.
Note: For a detailed explanation of allowable costs for this grant specific to the cost of allowable equipment, please refer to the budget workbook and click on the “Allowable Costs” tab and be sure to thoroughly read the definition of Equipment.



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36. **Q: Do specific expenditures and items need to be included in the application?**
A: Yes, the budget workbook requires applicants to itemize the specific equipment and the costs associated with it.
37. **Q: Could we purchase a greenhouse to expand our plant science pathway?**
A: Yes, if the greenhouse is personal property that meets the definition of equipment for this program, and the SOC and program applied for are signed off as being a high-demand occupation in your local workforce development board area. A greenhouse that constitutes real property cannot be funded under this program. **Note:** For a detailed explanation of allowable costs for this grant, please refer to the budget workbook and click on the “Allowable Costs” tab
38. **Q: What if I need to change something on my application after it is submitted?**
A: An application may be amended in writing at any time after submission prior to the application submission deadline.
39. **Q: How will we find out if our application is or is not a grant winner?**
A: The point of contact listed in the application will be notified via email once final awards are made.
40. **Q: About how long will it take get the funds if our application is selected?**
A: The funds are paid on a reimbursement basis after the grantee purchases the equipment as outlined in the “Program Requirements” section of the Solicitation. All grant awardees will be required to attend a JET grant orientation. The designated TWC Grant Manager will explain the process and timeline in more detail during that session.
41. **Q: Who can I contact if I have more questions about the JET Grant program, but not questions about the application or RFA process?**
A: For more information about the JET program, email questions to JETgrants@twc.texas.gov and appropriate staff will respond as needed.
Note: Questions received that are related to an RFA or application will not be answered, and you will be directed to resubmit those questions to the TWC RFA email address.
42. **Q: How can I get help with an application while an RFA is open for submissions?**
A: Once an RFA has been open for submissions, only designated TWC staff are able to respond to applicant questions. Therefore, all questions or concerns should be emailed to RFAgrants@twc.texas.gov and appropriate staff will respond, as needed.