

Child Care Case Management – Implementation of Automated Attendance Discussion Paper

1 Background

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3 On March 9, 2021, the Texas Workforce Commission’s (TWC) three-member Commission (Commission)
4 approved the [Child Care Attendance Standards & Absence Tracking Discussion Paper](#) which directed
5 staff to issue special guidance on attendance requirements during the procurement and implementation of
6 a new automated attendance system.

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8 Issue

9 In July 2022, TWC executed a contract with KinderSystems to replace TWC’s Child Care Case
10 Management (CCCM) system, which includes a new automated attendance tracking module. The CCCM
11 system will roll out the automated attendance features in mid-May 2023, which will allow parents to use
12 tablets at the child care provider or their mobile devices to record the attendance of their children.

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14 However, the full functionality to generate absence notification and notify parents (which is required
15 under federal law and regulation) will not be available until October 2023 with full CCCM system launch.
16 TWC and the Local Workforce Development Boards will train child care programs and parents receiving
17 child care assistance on the new CCCM system in the summer of 2023.

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19 Decision Point

20 Staff recommends the Commission:

- 21 • Rescind the March 9, 2021, guidance effective mid-May with the roll out of the CCCM automated
22 attendance module;
- 23 • Begin collecting child attendance in mid-May, as parents and providers are being trained on the
24 new CCCM automated attendance functionality;
- 25 • Reinstate all child care requirements and procedures for child care attendance effective October 1,
26 2023 with the implementation of the full case management system.