



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 23-0002351

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 01/24/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: RACHITA SHARMA
 4921 HIGHLANDS DR
 MCKINNEY TX 75070-7734
 United States

Ship To: Texas Workforce Commission
 101 E 15TH ST RM 144T
 AUSTIN TX 78778
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 7001931277

Purchaser: Rachel Dean
 Phone: (737) 400-5642
 Fax:
 Email: rachel.dean@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less

Invoice attached

POC Sara Weems-Pena- (512) 936-4022

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Rachita Sharma PhD, LPC-S Presenting Ethics of Self-Care on 3/7/23 for the TWC 2023 BVI conference	972/58	1.0000	JOB	\$1,000.00000	\$1,000.00	03/07/2023

Schedule Total

ReqID:
0000040778

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

01/24/2023



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 23-0002351

Page: 2 of 2

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

01/24/2023