



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 23-0002632

Payment Terms: N/A    Freight Terms: N/A    Ship Via: N/A    PCC: E    Date: 02/15/23    PO Method: DG    Dispatch: Dispatch Via Print    Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PERRY OFFICE PRODUCTS INC  
 P O BOX 1200  
 TEMPLE TX 76503  
 United States

Ship To: Texas Workforce Commission  
 101 E 15TH ST  
 RM 660  
 AUSTIN TX 78778-0001  
 United States

Bill To: APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

Vendor ID: 1742262229

Purchaser: Michael Kagan  
 Phone: (737) 400-5664  
 Fax:  
 Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

**PO Information:**

Quote # SO--1510514

Delegated purchase \$10,000 or less

POC - Roger Gonzales  
 roger.gonzales@twc.texas.gov

All Items requested to be used by Outreach and Employer Initiatives Division. Approved by Mary York. Thank you.

**Ship to Comments:**

All Items requested to be used by staff in Outreach and Employer Initiatives Division. Approved by Mary York.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	48" L x 24" W x 12" D 200#/ECT-32 Single Wall Corrugated Corrugated Box	640/25	2.0000	EA	\$142.95000	\$285.90	02/27/2023

Schedule Total

ReqID:  
0000041162

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

02/15/2023



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**02/15/2023**