



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 23-0002760

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** E    **Date:** 02/25/23    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PERRY OFFICE PRODUCTS INC  
 P O BOX 1200  
 TEMPLE TX 76503  
 United States

**Ship To:** Texas Workforce Commission  
 3555 TIMMONS LN STE 790  
 HOUSTON TX 77027-6466  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1742262229

**Purchaser:** Rubyna M Ochoa  
**Phone:** (737) 295-0317  
**Fax:**  
**Email:** rubyna.ochoa@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

Delegated Purchase \$10000 or Less

Pricing per TWC Online Account with Perry Office

TWC POC: Nedra Zeno nedra.zeno@twc.texas.gov

**Ship to Comments:**

3555 Timmons Lane, Suite 790  
 Houston, TX 77027  
 281-768-0308

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	61569146552 Large 2" Wide Blinder Clips	615/69	2.0000	DOZ	\$3.03000	\$6.06	02/28/2023

**Schedule Total**

**ReqID:**  
0000041178

**Item Total for Line # 1**

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**02/24/2023**



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	30817 Post-It Flags	615/93	5.0000	PKG	\$10.82000	\$54.10	02/28/2023
						<b>Schedule Total</b>	<input type="text" value="\$54.10"/>
				<b>ReqID:</b>			
				0000041178			
						<b>Item Total for Line # 2</b>	<input type="text" value="\$54.10"/>
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	30810 Post-It Flag Portable Disp.	615/93	5.0000	PKG	\$10.82000	\$54.10	02/28/2023
						<b>Schedule Total</b>	<input type="text" value="\$54.10"/>
				<b>ReqID:</b>			
				0000041178			
						<b>Item Total for Line # 3</b>	<input type="text" value="\$54.10"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
**STATE and CITY SALES TAX EXEMPTION CERTIFICATE:** The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM  
 02/24/2023