



Procurement and Contracts
Texas SmartBuy PO # 23115593
Business Unit # 320AD
Purchase Order # 23-0003119

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: 0 Date: 03/24/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
DBA TIBH INDUSTRIES INC
1011 E 53RD 1/2 ST
AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
4405 SPRINGDALE RD
RM 678M
AUSTIN TX 78723
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1741976051
Purchaser: Kelly A Hall
Phone: (737) 667-5150
Fax:
Email: kelly.hall@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

March Supply Order #2
All lines Speed Chart 35460
March Supply Order #2
620-S1

Shipping Address:
Texas Workforce Commission
Attention To Misty Malnassy
4405 SPRINGDALE RD
RM 678 M
Austin, TX 78723

Contractor: WorkQuest, Inc.
Contact Name: WorkQuest Customer Service
Email: customerservice@workquest.com
Phone: (512) 451-8145
Address: 1011 East 53 1/2 Street Austin TX 78751

TWC POC: Misty Malnassy / misty.malnassy@twc.texas.gov/ +1 (512) 936-3791

Ship to Comments:

Commission Appeals
Room 678
ATT: Misty Malnassy

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

03/24/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Pen, Retractable, Gel ink, Rubber Grip, .7mm Medium Point, Zebra Sarasa Black	620/80	2.0000	DOZ	\$9.46000	\$18.92	03/24/2023
						Schedule Total	\$18.92
						ReqID:	0000041490
						Item Total for Line # 1	\$18.92
2-1	Pen, Retractable, Refillable, .7mm Medium Point, Gel ink	620/80	2.0000	DOZ	\$9.30000	\$18.60	03/24/2023
						Schedule Total	\$18.60
						ReqID:	0000041490
						Item Total for Line # 2	\$18.60
3-1	Pen, Rollerball, Gel Ink, Retractable, Rubber Grip, General RED	620/80	1.0000	PAK	\$9.30000	\$9.30	03/24/2023
						Schedule Total	\$9.30
						ReqID:	0000041490
						Item Total for Line # 3	\$9.30
4-1	Pen, Rollerball Gel Ink, Retractable Rubber Grip, General Use Black	620/80	1.0000	DOZ	\$9.30000	\$9.30	03/24/2023
						Schedule Total	\$9.30
						ReqID:	0000041490
						Item Total for Line # 4	\$9.30

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

03/24/2023



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Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

03/24/2023