



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 23-0003562

Payment N/A Freight N/A Ship Via: N/A PCC: I Date: 04/28/23 PO Method: IT Dispatch: Dispatch Rev Dt:
Terms: Terms: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS GOVLINK INC
1304 WEST AVE STE 200
AUSTIN TX 78701-1716
United States

Ship To: Texas Workforce Commission
101 E 15TH ST
RM 651
AUSTIN TX 78778-0001
United States

Vendor ID: 1742899845

Purchaser: Donna M Navarro
Phone: (737) 400-5662
Fax:
Email: donna.navarro@twc.texas.gov

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

DIR GoDirect-DIR-CPO-4591
DIR-ITSAC Title: Help Desk Support

Start Date: 05/01/2023
End Date: 08/04/2023

TWC Point of Contact:
Henri Chen
512-936-3341
henri.chen@twc.texas.gov

Vendor Point of Contacts:
Texas Govlink
Samantha Newbold
737-222-7211
newbold@texasgovlink.com

Insight Global
Kassidy Montgomery
281-546-3531
Kassidy.Montgomery@insightglobal.com

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

04/28/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Temporary Employee, Customer Service Representative/Help Desk Support, Texas GovLink, Inc. Temp: Chantel Salinas	962/69	560.0000	HR	\$29.66000	\$16,609.60	08/04/2023
						Schedule Total	<input type="text" value="\$16,609.60"/>
				ReqID:			
				0000042118			
Projected start and end date: 5/1/23 to 8/4/23.							
						Item Total for Line # 1	<input type="text" value="\$16,609.60"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

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04/28/2023