



Procurement and Contracts
 Texas SmartBuy PO # 23148923
 Business Unit # 320AD
 Purchase Order # 23-0003747

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: 0 Date: 05/11/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 DBA TIBH INDUSTRIES INC
 1011 E 53RD 1/2 ST
 AUSTIN TX 78751-1703
 United States

Ship To: Texas Workforce Commission
 6400 E HIGHWAY 290
 STE 201
 AUSTIN TX 78723-1032
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1741976051

Purchaser: Michael Kagan
 Phone: (737) 400-5664
 Fax:
 Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated purchase \$10,000 or less

POC - Melissa McKee
 (737) 301-1334
 melissa.mckee@twc.texas.gov

Approved by Mr. Tony Lawrence. Office supplies for staff

Ship to Comments:

Please ship to Melissa McKee 6400 Us Highway 290 # 201 Austin Tx 78723

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Pen, Gel Ink, Medium Point, Rubber Grip, GR8	620/80	2.0000	DOZ	\$14.35000	\$28.70	05/19/2023

Schedule Total

ReqID:
0000042288

Item Total for Line # 1

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

05/11/2023



Procurement and Contracts
 Texas SmartBuy PO # 23148923
 Business Unit # 320AD
 Purchase Order # 23-0003747

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Pen, Gel Ink, 0.7mm, Retractable, Rubber Grip, Zebra Sarasa	620/80	4.0000	PAK	\$6.08000	\$24.32	05/19/2023
						Schedule Total	<input type="text" value="\$24.32"/>
				ReqID:			
				0000042288			
						Item Total for Line # 2	<input type="text" value="\$24.32"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 05/11/2023