



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 23-0003797

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **Date:** 05/15/23 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ODP BUSINESS SOLUTIONS LLC
 PO BOX 660113
 DALLAS TX 75266-0113
 United States

Ship To: Texas Workforce Commission
 4405 SPRINGDALE RD
 RM 144T
 AUSTIN TX 78723
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1862161688

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:
Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated purchase \$10,000 or less

POC - Sheila Chadwick
 sheila.chadwick@twc.texas.gov

FY2023 year-end office supplies and equipment for PPS Department

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	BIC Quick Dry Retractable Gel Pens Medium Point 0.7 mm Asst Colors 8 Pack	620/80	12.0000	PAK	\$13.40000	\$160.80	05/15/2023

Schedule Total

ReqID:
0000042355

Item Description:
 BIC Gel-ocity Quick-Dry Retractable Gel Pens, Medium Point, 0.7 mm, Assorted Colors, Pack Of 8
 Item #731789

Item Total for Line # 1

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

05/15/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Logitech MK270 Wireless Keyboard and Mouse Black for Adela Esquivel	204/68	1.0000	EA	\$27.99000	\$27.99	05/15/2023
						Schedule Total	<input type="text" value="\$27.99"/>
				ReqID:	0000042355		
Item Description: Logitech MK270 Wireless Straight Full-Size Keyboard Mouse, Black Item #485722							
						Item Total for Line # 2	<input type="text" value="\$27.99"/>
3-1	Logitech C920S Pro HD 15.0 Megapixel Webcam 960-001257 for Heather Cooke	204/68	1.0000	EA	\$69.99000	\$69.99	05/15/2023
						Schedule Total	<input type="text" value="\$69.99"/>
				ReqID:	0000042355		
Item Description: Logitech C920S Pro HD 15.0-Megapixel Webcam, 960-001257 Item #4904248							
						Item Total for Line # 3	<input type="text" value="\$69.99"/>
4-1	j5create 4K Ultra HD USB Webcam JVCU435 for Lauren Hargrove	204/68	1.0000	EA	\$169.99000	\$169.99	05/15/2023
						Schedule Total	<input type="text" value="\$169.99"/>
				ReqID:	0000042355		
Item Description: j5create 4K Ultra HD USB Webcam, JVCU435 Item #9701482							
						Item Total for Line # 4	<input type="text" value="\$169.99"/>

Authorized Signature

Sonya Babley, CTCD, CTCM

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
5-1	j5create 4K Ultra HD USB Webcam, JVCU435 for Mayra Gutierrez	204/68	1.0000	EA	\$169.99000	\$169.99	05/15/2023	
						Schedule Total	<input type="text" value="\$169.99"/>	
				ReqID:				
				0000042355				
Item Description: j5create 4K Ultra HD USB Webcam, JVCU435 Item #9701482							Item Total for Line # 5	<input type="text" value="\$169.99"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
Sonya Babley, CTCD, CTCM
05/15/2023