



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 23-0003825
 Purchase Order Change Notice (# 1)

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 05/16/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt: 05/23/23

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: GRAINGER
 DEPT 850212127
 PO BOX 419267
 KANSAS CITY MO 64141
 United States

Ship To: Texas Workforce Commission
 4800 N LAMAR BLVD
 AUSTIN TX 78756
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1361150280

Purchaser: Michael Kagan
 Phone: (737) 400-5664
 Fax:
 Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

POCN 1 updated line # 3. Grainger offered the wipes for free

Delegated purchase \$10,000 or less

POC - LaToya Jackson
 (512) 377-0371
 latoya.jackson@twc.texas.gov

These items will be used to maintain and clean laptops and computers at CCRC.

Ship to Comments:

Please ship to Criss Cole Rehabilitation Center ATTN: LaToya Jackson 4800 North Lamar Blvd Austin, TX 78756

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Item 23L243 READ RIGHT Cleaning Wipes: Recommended for Plastic/Metal	345/95	4.0000	EA	\$11.67000	\$46.68	05/29/2023

Schedule Total

ReqID:
0000042384

Item Total for Line # 1

Authorized Signature

Sonya Babley, CTCD, CTCM

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05/23/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Item 23L239 READ RIGHT Disinfecting Wipes: Recommended for Keyboards, 18 PK	345/95	6.0000	EA	\$7.20000	\$43.20	05/29/2023
						Schedule Total	\$43.20
						ReqID:	0000042384
						Item Total for Line # 2	\$43.20

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Item 3XJV5 TECHSPRAY Alcohol Wipes: Canister, 100 ct Container Size, 8 in x 5 in Sheet Size, Ready to Use - no charge	345/95	2.0000	EA	\$0.00000	\$0.00	05/29/2023
						Schedule Total	\$0.00
						ReqID:	0000042384
						Item Total for Line # 3	\$0.00

Total PO Amount \$89.88

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 05/23/2023