



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 23-0004075

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** D    **PO Date:** 06/06/2023    **PO End Date:**    **PO Method:** IT    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** ODP BUSINESS SOLUTIONS LLC  
PO BOX 660113  
DALLAS TX 75266-0113  
**United States**

**Ship To:** Texas Workforce Commission  
See Detail Below

**Vendor ID:** 1862161688 001

**Purchaser:** Anna James

**Phone:**

**Fax:**

**Email:** anna.mccorkle@twc.texas.gov

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**TWC Prefers Electronic Submission**

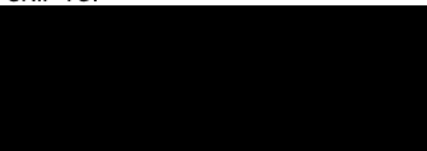
**PO Information:**

Catalog Purchase subject to TWC Terms and Conditions

ODP On-Line Quote Attached

\*\*\*\*\*PLEASE DO NOT SUBSTITUTE ITEM\*\*\*\*\*

SHIP TO:



Contact  
Angelica Ancira  
512-936-3702  
angelica.ancira@twc.texas.gov

**Authorized Signature**


*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**06/06/2023**



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 23-0004075

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Logitech Wireless Headset Mono H820e - Headset - on-ear - DECT - wireless - Certified for Skype for Business, Optimized for Lync Item #172099	13060	803/40	1.0000	EA	\$199.99000	\$199.99	06/09/2023
<b>Ship To:</b> 2501-4007		<b>Delivery Instructions:</b>						
								
							<b>Schedule Total</b>	<input type="text" value="\$199.99"/>
							<b>ReqID:</b> 0000042635	
							<b>Item Total for Line # 1</b>	<input type="text" value="\$199.99"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**06/06/2023**