



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 23-0004479

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 06/30/2023 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: STAPLES PRINT SOLUTIONS
 STAPLES CONTRACT & COMMERCIAL LLC
 DBA STAPLES BUSINESS ADVANTAGE
 PO BOX 660409
 DALLAS TX 75266-0409
United States

Ship To: Texas Workforce Commission
 101 E 15TH ST
 RM 638
 AUSTIN TX 78778-0001
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1043390816 027

Purchaser: Anna James
Phone:
Fax:
Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less

Account#: 1837315

Staples Online Quot attached.

Contact
 Sidnee Barksdale
 737-249-0599
 sidnee.barksdale@twc.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Treblab PURO ² XYGEN P500 High Performance Air Purifier For Home, Large Room, Up To 550 sq. ft.		615/60	1.0000	EA	\$169.97000	\$169.97	07/10/2023

Schedule Total

ReqID:
0000043056

Item Total for Line # 1

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

06/30/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Crane True HEPA Tower Air Purifier, White (EE-5067)		615/60	1.0000	EA	\$120.99000	\$120.99	07/10/2023
							Schedule Total	\$120.99
							ReqID: 0000043056	
							Item Total for Line # 2	\$120.99
3-1	Crane True HEPA Air Purifier Filter, 3.15" x 6.5" x 6.5" (HS-1944)		615/60	2.0000	EA	\$26.49000	\$52.98	07/10/2023
							Schedule Total	\$52.98
							ReqID: 0000043056	
							Item Total for Line # 3	\$52.98
4-1	Schmidt 888 Safety Ceramic Rollerball Plastic Tube Refill, Fits Universal Pens, Medium, Black, 2 Pack (SC58111)		620/81	1.0000	PAK	\$11.79000	\$11.79	07/10/2023
							Schedule Total	\$11.79
							ReqID: 0000043056	
							Item Total for Line # 4	\$11.79
5-1	Dixie Ultra Pathways Heavy-Weight Paper Bowls, 12 oz., 500/Carton (SXB12WS)		240/20	1.0000	CTN	\$61.99000	\$61.99	07/10/2023
							Schedule Total	\$61.99
							ReqID: 0000043056	
							Item Total for Line # 5	\$61.99
							Total PO Amount	\$417.72

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 06/30/2023



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

06/30/2023