



Procurement and Contracts  
 Texas SmartBuy PO # 23167941  
 Business Unit # 320AD  
 Purchase Order # 23-0004516  
 Purchase Order Change Notice (# 1)

Payment Terms: N/A    Freight Terms: N/A    Ship Via: N/A    PCC: X    PO Date: 07/06/2023    PO End Date:    PO Method: DG    Dispatch: Dispatch Via Print    Rev Dt: 07/07/2023  
**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** DREAM RANCH LLC  
 DBA DREAM RANCH OFFICE SUPPLIES  
 129 N 2ND ST STE B  
 KRUM TX 76249-9327  
 United States

**Ship To:** Texas Workforce Commission  
 1359 LOMALAND DR  
 STE 301  
 EL PASO TX 79935-5201  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1270077967 005

**Purchaser:** Gregory Kolz  
**Phone:** (737) 400-5673  
**Fax:**  
**Email:** gregory.kolz@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**  
 TXMAS-18-7505  
 34 Texas Administrative Code 20.231-233  
 TWC POC: Eva Salais eval.salais@twc.texas.gov  
 POCN1 DONE BY ENCUMBRANCE UNIT TO ADD LINE 2 FOR FREIGHT CHARGE AS INSTRUCTED BY PURCHASER

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	PAD, WRITING PAPER, GLUE BOUND TOP, LEGAL RULE, WHITE, #7530-01-516-7579		615/62	4.0000	EA	\$13.71000	\$54.84	07/13/2023
							<b>Schedule Total</b>	<input type="text" value="\$54.84"/>
							<b>ReqID:</b> 0000042935	
							<b>Item Total for Line # 1</b>	<input type="text" value="\$54.84"/>

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Freight		615/62	1.0000	EA	\$18.90000	\$18.90	07/13/2023
							<b>Schedule Total</b>	<input type="text" value="\$18.90"/>
							<b>Item Total for Line # 2</b>	<input type="text" value="\$18.90"/>

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**07/07/2023**



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Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

07/07/2023