



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 23-0004638

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** T    **PO Date:** 07/13/2023    **PO End Date:**    **PO Method:** EM    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** THE BRANDT COMPANIES LLC  
 ATTN ACCOUNTING  
 PO BOX 227351  
 DALLAS TX 75222-7351  
 United States

**Ship To:** Texas Workforce Commission  
 4801 NW LOOP 410  
 STE 725  
 SAN ANTONIO TX 78229-5308  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1371652957 000

**Purchaser:** Michael Kagan  
**Phone:** (737) 400-5664  
**Fax:**  
**Email:** michael.kagan@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

\*\*EXPEDITE NEEDED\*\*

POC - Tamara L Lohaus  
 (210) 258-6820  
 tamara.lohaus@twc.texas.gov

Complete Electrical Install of cubicles @ 4801 NW Loop 410, Suite 902, San Antonio, Texas 78229.

Postponements in bringing on an electrician could delay complete cubicle installation prolonging our ability to move into our leased location and possibly impacting PC Refresh that we are scheduled for in a couple of weeks.

**Ship to Comments:**

Electrical Installation of cubicles in CTTC's new office space Suite 902.

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	6490 - Run Power for New Cubicles		910/17	1.0000	LOT	\$4,716.00000	\$4,716.00	07/31/2023
							<b>Schedule Total</b>	<input type="text" value="\$4,716.00"/>
						<b>ReqID:</b> 0000043574		
							<b>Item Total for Line # 1</b>	<input type="text" value="\$4,716.00"/>
							<b>Total PO Amount</b>	<input type="text" value="\$4,716.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**07/13/2023**



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**07/13/2023**