



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 24-0000142

Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: PO Method: Dispatch: Rev Dt:  
 N/A N/A N/A E 09/01/2023 DG Dispatch Via Print  
**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TOTAL SECURITY CORPORATION  
 DBA LOCKSMITH SERVICES OF TYLER  
 PO BOX 7397  
 TYLER TX 75711-7397  
 United States

**Ship To:** Texas Workforce Commission  
 3800 PALUXY DR STE 575  
 TYLER TX 75703-1659  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1752639628 004

**Purchaser:** Anna James  
**Phone:**  
**Fax:**  
**Email:** anna.mccorkle@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

Delegated Purchase \$10000 or Less

\*\*\*\*FY24 PURCHASE ORDER EFFECTIVE 09-01-2023\*\*\*\*

Region 4- offices- Locksmith services for keys, locks and other services for all offices to secure doors to buildings, cabinets and any/all confidential information of staff and customers in R4

Service dates: September 2023 and October 2023 thru August 2024

**Vendor:**  
 TOTAL SECURITY CORPORATION  
 service@locksmithservicesoftyler.com  
 VIN: [REDACTED]

**Contact:**  
 Sarah Frias  
 817-436-4109 (Office)  
 512-756-3846 (Cell)  
 sarah.frias@twc.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Region4_Locksmith Services_Locksmith Svcs Tyler		910/48	1.0000	LOT	\$200.00000	\$200.00	08/02/2023
							<b>Schedule Total</b>	<b>\$200.00</b>
						<b>ReqID:</b> 0000043673		

Region 4- offices- Locksmith services for keys, locks and other services for all offices to secure doors to buildings, cabinets and any/all confidential information of staff and customers in R4. Sept. 1-30, 2023

**Item Total for Line # 1** **\$200.00**

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**08/02/2023**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	Region4_Locksmith Services2_Locksmith Svcs Tyler		910/48	1.0000	LOT	\$500.00000	\$500.00	08/02/2023	
							<b>Schedule Total</b>	<b>\$500.00</b>	
						<b>ReqID:</b> 0000043673			
<p>Region 4- offices- Locksmith services for keys, locks and other services for all offices to secure doors to buildings, cabinets and any/all confidential information of staff and customers in R4. Oct. 1, 2023- Aug. 31, 2024.</p>								<b>Item Total for Line # 2</b>	<b>\$500.00</b>

**Total PO Amount** **\$700.00**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property descr bed on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM  
**08/02/2023**