



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0000924

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 09/28/2023 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PERRY OFFICE PRODUCTS INC
 P O BOX 1200
 TEMPLE TX 76503
 United States

Ship To: Texas Workforce Commission
 4800 N LAMAR BLVD
 AUSTIN TX 78756
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1742262229 000

Purchaser: Kelly A Hall
Phone: (737) 667-5150
Fax:
Email: kelly.hall@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less

"Per Perry Office Plus corresponding Quotation Number: SO-1536349 dated 09/20/2023.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 05/12/2023 (ATTACHMENT I) apply to this order.

Delivery Terms: XX Days ARO

Requestor-

Name: : Lynnette Swonke
 Tel: 512-377-0327
 E-mail: lynnette.swonke@twc.texas.gov

Vendor Contact-

Name: Customer Support
 Tel: (800) 234-6605
 E-mail: customersupport@perryop.com

Delivery Contact:

Criss Cole Rehabilitation Center
 Attn: Lynnette Swonke
 4800 N Lamar Blvd., MC 6804
 Austin TX 78756

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services."

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

09/28/2023



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0000924

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	PeroBuno Mini Vacuum Cleaner for Car 18000Pa Powerful		045/77	1.0000	EA	\$87.00000	\$87.00	10/11/2023
							Schedule Total	\$87.00
							ReqID:	0000044637
							Item Total for Line # 1	\$87.00
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Tadalol Compressed Air Duster 3 Gear 100000RPM Air Blower		025/40	1.0000	EA	\$48.00000	\$48.00	10/11/2023
							Schedule Total	\$48.00
							ReqID:	0000044637
							Item Total for Line # 2	\$48.00
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	NGTeco Compressed Air Duster 3Gear 91000RPM		025/40	1.0000	EA	\$52.00000	\$52.00	10/11/2023
							Schedule Total	\$52.00
							ReqID:	0000044637
							Item Total for Line # 3	\$52.00
							Total PO Amount	\$187.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 09/28/2023

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

09/28/2023