



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0001439

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 11/02/2023 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ARETE SERVICES INC
 DBA LONE STAR SUPPLIES INC
 STE 160-200
 9901 BRODIE LN
 AUSTIN TX 78748-5803
United States

Ship To: Texas Workforce Commission
 101 E 15TH ST
 RM 665
 AUSTIN TX 78778-0001
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1810621213 000

Purchaser: Marie Diemer
Phone: (737) 400-5620
Fax:
Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Purchasing name tags for new hires on the Communication team to be used at outreach events including meetings, conferences, training sessions, etc. The purpose is to help identify our team to customers and community partners.

The names include Catherine McKee, Matthew Mazer, Micah Scott, Kelsey Thomas, and Kelly Langley.

Vendor is Arete Promotions (vendor ID 18106212139) at 9901 Brodie Lane, Suite 160-200 in Austin, Texas 78748, POC Bill Davis.

Delegated Purchase \$10000 or Less - per quote dated 10/31/2023

Ship to Comments:

Deliver to 101 E. 15 St. Room 380 Austin TX. 78778

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Purchasing name tags for new hires on the Communication team to be used at outreach events including meetings, conferences, training sessions, etc. The purpose is to help identify our team to customers and community partners. The names include Catherine		080/10	1.0000	LOT	\$71.25000	\$71.25	11/14/2023

Schedule Total

ReqID:
0000045106

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

11/02/2023



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

11/02/2023