



# Purchase Order

## PO No. 24036474

Order Date: 11/3/2023

Internal Tracking No.: 24-0001457 / 45112

**Contractor Info**

Staples Contract & Commercial LLC  
10433908166  
500 Staples Drive  
Framingham, MA 01702

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

Texas Workforce Commission  
Gulf Coast East Mgmt Unit 5-2  
+1 (281) 290-3063  
Attn A. Langs/L. Rodriguez  
17725 Tomball PKWY  
Houston TX 77064

**NOTE TO CONTRACTOR:** "Delivery Contact: Arlene Langs +1 (281) 290-3063  
Delivery Hours: Mon-Fri 8:00AM-4:30PM

Submit invoices via email to APPO@twc.texas.gov PDF or Word Documents only are accepted. All Invoices must include reference to TXSMB PO and TWC PO Internal Tracking #.24-0001457 / 45112

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Kelly Hall	kelly.hall@twc.texas.gov	(737) 667-5150

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	67055	285833	<b>Scotch Commercial Grade Packing Tape with Dispenser, 1.88" x 54.6 yds., Clear, 2/Pack (3750-2-ST BP-1)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/6/2023 MPN: 285833-1855753 Manufacturer Name: 3M CORPORATION	1	PACK	23.30	\$23.30



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	61562	562881	<b>Post-it Super Sticky Notes, 4" x 6", Playful Primaries Collection, Lined, 90 Sheets/Pad, 3 Pads/Pack (660-3SSAN)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/6/2023 MPN: 562881-1855753 Manufacturer Name: 3M CORPORATION	1	PACK	4.89	\$4.89
3	61562	689314	<b>Post-it174; Recycled Super Sticky Notes, 3" x 3", Wanderlust Pastels Collection, 90 Sheets/Pad, 12 Pads/Pack (654-12SSNRP)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/6/2023 MPN: 689314-1855753 Manufacturer Name: 3M CORPORATION	1	PACK	9.72	\$9.72
4	61562	689314	<b>Post-it174; Recycled Super Sticky Notes, 3" x 3", Wanderlust Pastels Collection, 90 Sheets/Pad, 12 Pads/Pack (654-12SSNRP)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/6/2023 MPN: 689314-1855753 Manufacturer Name: 3M CORPORATION	1	PACK	9.72	\$9.72
5	62090	125328	<b>Sharpie Permanent Marker, Fine Tip, Black, Dozen (30001)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/6/2023 MPN: 125328-1855753 Manufacturer Name: SANFORD CORP	1	DOZ	8.24	\$8.24

**Total \$55.87**