



Purchase Order

PO No. 24048937

Order Date: 12/11/2023

Internal Tracking No.: PR 45473/PO 24-0001852

Contractor Info

Staples Contract & Commercial LLC
10433908166
500 Staples Drive
Framingham, MA 01702

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

TEXAS WORKFORCE COMMISSION
ATTN John Best/Anna Colbert
737-667-5440/737-667-5638
4405 SPRINGDALE RD
AUSTIN TX 78723

NOTE TO CONTRACTOR: Contact

John Best/Anna Colbert
737-667-5440/737-667-5638
john.best@twc.texas.gov
anna.colbert@twc.texas.gov

INTERNAL ADDRESS

Attn: Anna Colbert or John Best
101 E 15th street STE 514 Austin TX 78778

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Anna McCorkle	anna.mccorkle@twc.texas.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61562	245431	Post-it174; Greener Notes, 3" x 3", Canary Yellow, 100 Sheets/Pad, 12 Pads/Pack (654-RP) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/14/2023 MPN: 245431-1855753 Manufacturer Name: 3M CORPORATION	5	PACK	8.04	\$40.20



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	61553	587390	Officemate .75" Handle Letter Opener, Blue (OIC30310) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/14/2023 MPN: 587390-1855753 Manufacturer Name: OFFICEMATE LLC	12	EACH	1.07	\$12.84
3	65947	112235	Bostitch PowerCrown Staples, 1/4" Leg Length, 5000 Staples/Box (STCRP21151/4) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/14/2023 MPN: 112235-1855753 Manufacturer Name: AMAX INC	12	BOX	2.78	\$33.36
4	47509	117178	Band-Aid Brand Flexible Fabric Adhesive Bandages, Assorted Sizes, 100 /Box (117178) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/14/2023 MPN: 117178-1855753 Manufacturer Name: JOHNSON & JOHNSON CONSUMER INC.	1	BOX	8.00	\$8.00

Total \$94.40