



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0001922

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 12/15/2023 **PO End Date:** **PO Method:** SV **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: JBL CONTRACT SERVICES CORPORATION
 23923 CREEK RIDGE DR
 SPRING TX 77373-5810
United States

Ship To: 2250-4203
 3555 TIMMONS LN STE 790
 HOUSTON TX 77027-6466
 United States

Ship To Attention: Darlene Rousseau
Bill To: 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1822036556 000

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:

512/936-3299

Email: michael.kagan@twc.texas.gov

Bill To Email: APPO@twc.texas.gov

PO Information:

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

JBL Contract Services

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 05/12/2023 (ATTACHMENT I) apply to this order.

TWC Contact Name: Darlene R Rousseau
 E-mail: darlene.rousseau@twc.texas.gov

Vendor Contact
 Name: JBL Contract Services
 VIN: 1822036556

Submit invoices via email to APPO@TWC.texas.gov. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Open PO to support any Handy Man services and maintenance in the Gulf Coast Region 5 for VR Offices and staff

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	JBL - Local Jobs for Gulf Coast Region 5 December 2023 - August 2024	13060	910/52	1.0000	LOT	\$4,000.00000	\$4,000.00	12/15/2023
							Schedule Total	<input type="text" value="\$4,000.00"/>
						ReqID:		
						0000045506		

Open PO for JBL Contract Services - Local jobs for Gulf Coast Region 5 on as Need Basis for December 2023 - August 2024
Item Total for Line # 1

Total PO Amount

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

12/15/2023



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

12/15/2023